

To complete your enrolment form:

1. Read and understand the pre-enrolment information.
2. Answer all questions into the spaces provided.
3. Read and sign the declaration at the end of the form.

STUDENT ENROLMENT FORM (INTERNATIONAL)

Personal Details			
Surname		Given Name	
E-mail address			
Home Address (Overseas)			
Suburb		Country	
Home Address (Australia)			
Suburb		Post code	
Phone no. (Mobile)		Phone no. (work/home)	
Date of Birth	/ /	Sex <input type="checkbox"/> Male <input type="checkbox"/> Female	
Emergency contact person (Name & Phone)			
Unique Student Identifier (USI) Id:			
Citizenship			
Country of Birth		Citizenship	
Passport Number			
Do you hold a current Australian Visa?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, type of Visa		Visa Expiry date	/ /
English Proficiency			
What is your level of English? (Please tick) Beginner <input type="checkbox"/> Intermediate <input type="checkbox"/> Advanced <input type="checkbox"/>		Have you taken IELTS / other English test? Yes <input type="checkbox"/> No <input type="checkbox"/> If "Yes", Score: _____ (Please attach certified copy of English Proficiency Reports)	
Education			
Have you studied in Australia before?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, name of the Australian College/Institution:			
Qualification:			
Completion Date:			
If no, name of the Overseas College/Institution:			
Highest qualification obtained:			
Completion Date:			

Do you wish to apply for Recognition of Prior Learning?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you wish the College to arrange your OSHC? The Australian Government requires all persons in Australia on a Student Visa to have Overseas Student Health Cover (OSHC)	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Proposed Course of Study

Proposed commencement date at GBC:	Date	Month	Year
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Course: (Please tick) **Please note all fees and charges are shown in Australian dollars.**

	Code	Course Name	Duration
<input type="checkbox"/>	BSB41015	Certificate IV in Human Resources	52 weeks
<input type="checkbox"/>	BSB50618	Diploma of Human Resources Management	52 weeks
<input type="checkbox"/>	ICT50220	Diploma of Information Technology	52 weeks
<input type="checkbox"/>	ICT60220	Advanced Diploma of Information Technology	52 weeks
<input type="checkbox"/>	BSB61015	Advanced Diploma of Leadership and Management	52 weeks
<input type="checkbox"/>	BSB60915	Advanced Diploma of Management (Human Resources)	52 weeks
<input type="checkbox"/>	BSB80615	Graduate Diploma of Management (Learning)	52 weeks
<input type="checkbox"/>	BSB50620	Diploma of Marketing and Communication *New Course	78 weeks
<input type="checkbox"/>	BSB60520	Advanced Diploma of Marketing and Communication *New Course	78 weeks

Please visit our website www.gatewaycollege.edu.au for our next intakes and detailed course/tuition fee

Administration Fees

Enrolment Fee	\$400	Replacement Student ID Card	\$10.00
Airport Transfer Fee (One Way)	\$120.00	RPL Application Fee	\$200.00
Overdue Fees	\$100.00/wk	RPL Assessment Fee per UOC	\$120.00
Re issue of documents	\$100.00	External Complaint Resolution Fee	No Charge
Re-enrolment Fee	\$500.00	Student ID card	\$20.00
1 st Reassessment	No Fee	Material/Resources Fee	\$200 per term
2 nd Reassessment	No Fee	Use of Photocopier (per page B/W)	\$0.15
3 rd and subsequent Reassessment	\$200.00	Variation to Fee Payment Contract	\$25.00
Re-sit assessment due to Academic Misconduct	\$200.00	Welfare Service - College Referral Service	No Charge
Replacement Certificate	\$300.00	Welfare Service - College Representative	No Charge
Course variation fee	\$500.00	Welfare Service - External Professional Fees	\$50 +

Note: There is a possibility for potential fees to change during a student's course and applicable refund policies. The student will be provided with the adequate information upon the change in advance.

Student Signature:	Date :
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